

# **FSSE Assembly 2015 Minutes**

## **Saturday 14th November, Friends House**

**Present:** Hannah Rignell, Oliver Waterhouse, Trottie Kirwan, Olwyn Storey, Tirian Reece-Davies, Becky Moylett, Madeleine Page, Monika Tomzcak, Dylan Barker-Duggan, James Barnard, Melinda Crosfield, Kathy Gibbs, John Rignell, Candia Crosfield, Michael Wood, David Holtam, Tassia Butlin, Inga Page, Spencer King-Binks, Ella Todd, Zoe Carmichael, Jonathan Whitson-Cloud, Rob Johnson, Philip Wood, Margeurite Page, Keith Walton, Pete Slade

**Apologies:** Bryony Rowntree

### **1. Opening Worship**

We have opened our meeting with silent worship.

### **2. Minutes of 2014 AGM**

We have received the minutes of the 2014 FSSE Annual General Meeting.

### **3. Epistle and Report from Senior Conference**

During our period of silent worship we have heard from Olwyn Shorey who read the epistle and Marguerite Page who read the Co-ordinators report. We heard movingly of Friends' experiences of the event. We heard that speaker sessions led by internal event attendees and external speakers both worked well.

#### **4. Epistle and Report from Junior Gathering**

During our period of silent worship we have heard from Spencer King, Ella Todd and Dylan Barker-Duggan who read the epistle and fed back about the name change and venue change. Spencer, Ella and Dylan welcomed the change of venue, despite some initial orientation problems, which had lots of space to socialise. We are pleased to hear that despite worries that the new venue would change the 'feeling' of the event, it is the people who make the event, not the venue. We also welcome the feedback that the change of name sums up the event better than Summer School did and hope this supports participants to talk to their peers about the event in the future.

Michael Wood read the Coordinators Report. We thank all the Event Coordinators for the work they do in running Junior Gathering and Senior Conference, including the extra work Candia and Michael took on to publicise the events.

#### **5. Treasurer's Report, including setting fees for the two events**

Draft accounts have been presented by David Holtam. We also heard that there is flexibility in the finances to change venues for Junior Gathering if that is in the interests of the event.

David also presented two new policies, agreed by Management Committee, covering bursaries and refunds.

We welcome the positive financial position and the recommendation to freeze fees for next year's event. We will ensure the new finance policies on bursaries and refunds are made available to parents and participants.

We thank Monika Tomzcak, Trottie Kirwan, Madeleine Page and David Holtam for their work, which is so valued by us.

**6. Report from Management Committee, held on 14th November 2015, including noting arrangements for Senior Conference and Junior Gathering 2016, dates and venues**

**Arrangements for Senior Conference and Junior Gathering 2016**

Management Committee recommends that Senior Conference and Junior Gathering take place 20th - 27th August at Sibford and Friends School and Leighton Park or Friends School, Saffron Walden. We note the themes, too; 'Truth and Inner Light in Quakerism' for Junior Gathering 2016 and 'Living in Ministry' for Senior Conference. We ask Event Coordinators to consider all venues available and which would be most suitable for which event.

**Event Support Team Meeting**

Management Committee would like to invite FSSE to attend an Event Support Team Meeting following the closing of the FSSE Assembly, which will incorporate a discussion about publicity. Management Committee have noted a gap in the work on Events Support and we ask the Events Support Team to nominate a convenor for events support, in particular to ensure publicity happens during the year.

**7. Appointments**

The following nominations, recommended by Management Committee, are appointed by FSSE Assembly.

Role	Released	Nominated	From	To
Assistant Clerk 1	Ollie Waterhouse	Reappointed	AGM 2015	AGM 2016
Assistant Clerk 2	Sally Markwell	Reappointed	AGM 2015	AGM 2016
SC Coordinator	Marguerite Page	Becky Moylett	AGM 2015	AGM 2018
SC Administrative Coordinator	Rob Johnson	Sally Oliver	AGM 2015	AGM 2016

Summer School Planner 1	Tassia Butlin	Reappointed	AGM 2015	AGM 2016
Summer School Planner 2	Kat Clarke	Reappointed	AGM 2015	AGM 2016
Summer School Planner 3	Inga Page	Matthew Winkless	AGM 2015	AGM 2016
SC 22+ Overseer and Reserve Coordinator	Huw Still	Reappointed	AGM 2015	AGM 2016
Trustee	Ashlei Bevington	Tirion Ree-Davies	AGM 2015	AGM 2017

We support Junior Gathering in their ongoing discernment of roles and responsibilities for their core team in 2016. We appoint the names listed here but recognise that they may change. We ask Junior Gathering to confirm the appointments for the Junior Gathering staff team to Trustees by the end of the year.

## **8. Date and venue for 2016 FSSE Assembly**

We hope to meet for the 2016 FSSE Assembly on Saturday 19th November at Westminster Meeting House (to be confirmed).

## **9. Report from Trustees**

We have heard from Rob Johnson, the joint Clerk of Trustees, that the Trustees are satisfied that plans are in place to run efficient, transparent and safe Quaker events in 2016. We are grateful to Trustees for their offer to actively support Event Coordinators in their relationship building with the school. We also note the strong recommendation from Trustees that a site visit is made to each venue this year.

## **10. Any other business**

We accept Management Committee's recommendation to form a Nominations Committee to seek new names for the roles of Treasurer, Clerk and Publicity and appoint the names of Oliver Waterhouse, Kathy Gibbs and Candia Crosfield to form that committee. We would welcome further members of this Nominations Committee.

This Nominations Committee welcome names from the AGM for the roles of Treasurer, Clerk and Publicity.

## **11. Closing Worship**

We have closed our meeting with a period of silent worship.