

Annual General Meeting of Friends Southern Summer Events (FSSE) held at Friends House London on 11 November 2017

Present

Andy O'Hanlon (JG coordinator), Becky Moylett (SC coordinator), Bernard Leeser (trustee), David Holtam (FSSE clerk to trustees) Eleanor Brooks (Rep, East Kent), Emily Collins, Graham Torr (FSSE treasurer), Gill Sewell, Imran Tyabji, Judith Martin (Rep, West Weald), Kathy Gibbs (trustee), Katy Oliver (JG coordinator), Keith Walton (FSSE safeguardin coordinator), Margaret Lee (trustee and Rep, Mid Essex), Michael Wood, Oliver Waterhouse (FSSE clerk), Pete Slade (SC coordinator), Philip Wood, Steve Hall, Rob Johnson, Tavi Austin (JG planning coordinator), Tirion Rees-Davies, Trottie Kirwan (JG bookings secretary)

Apologies

Bryony Rowntree, Chris Alton, Huw Still, Katie Ulrick, Tessa Brown

FSSEAGM17-1 Opening worship

We have opened our meeting with a period of silent worship during which was read advice 22.

FSSEAGM17-2 Minutes of AGM 2016

We have received the minutes of the 2016 FSSE Annual General Meeting.

We note that at 2016's meeting we asked our clerk to explore the process of applying to become a Quaker Recognised Body (QRB). We record that we have been accepted as a QRB for a period of 5 years at which time Britain Yearly Meeting (BYM) will review the agreement as a matter of course.

We accept the minutes of last year's AGM meeting.

FSSEAGM17-3 Epistle and report from Junior Gathering 2017

We have heard the Junior Gathering epistle read and Andy O'Hanlon and Katy Oliver who have spoken to their coordinators report. We have heard of the challenges and successes of organising the event in 2017.

We have heard that the theme of JG had not been decided by the business meeting. There is a list of options that link with activism. We delegate the responsibility for deciding the final theme to the JG planning team. We encourage the planning team to develop the learning and understanding of Quakerism within participants of JG.

We thank Andy, Katy, the planning team and other staff team members who have made this event so successful in 2017.

FSSEAGM17-4 Epistle and report from Senior Conference 2017

We have heard the Senior Conference epistle read and Becky Moylett and Peter Slade who have spoken to their coordinators report. We have heard about a successful and inclusive event that offers a life changing experience for young Quakers. We are pleased to hear about the positive relationship with Sibford school.

We recognise that this event has had some significant challenges during the week in 2017 and are pleased that the staff team, supported but our safeguarding lead, and BYM have responded so well to the challenge posed. We are pleased with the recommendations that have been made and will forward these to the organising team for the 2018 event. We have heard about the need to consider the way that we communicate with parents following a safeguarding incident and ask our safeguarding coordinators to take this up.

We have heard about the great success of Senior Conference and the way that it develops Quaker young people and helps to prepare them for a lifetime as Quakers through their experiences and the relationships they make.

We thank Becky, Pete, the rest of the planning team and staff volunteer 22+ team as well as the young people's coordination group for making this event the success that it is.

FSSEAGM17-5 Treasurers report and fee setting for events in 2018

Draft accounts have been presented by Graham Torr and we have heard that we have made a loss in 2017 that we should not ignore. In respect of this we agree to raise the fees by £25 per participant to £350. We agree to offer a reduced fee for first time participants at Junior Gathering of £300. We will look into other ways to generate additional funds for FSSE in addition to fee setting. We will look into options grants for training and of claiming Gift-Aid on donations and fees for events.

We thank and Graham Torr for his work, which is so valued by us.

FSSEAGM17-6 Training

Rob Johnson has spoken about the training that FSSE provided for event volunteers run by Gendered Intelligence and Young Minds.

Rob has talked us through the feedback that was gathered at the event and has also organised some longer-term feedback for the people who took part.

We have heard that the training was well received by participants and helped to create a safe space for conversations that provided a platform of

support for the events in 2017. We would like to find ways to implement this training throughout FSSE.

We are becoming aware that there is a strategic aspect to the training needs of the organisation. We would like to hold an away day to look at our organisational needs. We ask our clerk to work with trustees to arrange and hold the process for this event.

We agree to arrange mental health first aid training for at least 6 of our event volunteers in before our 2018 events.

We thank Rob for his work developing the training day and for his work reporting back to AGM.

FSSEAGM17-7 Matters referred by Management Committee

Dates and venues 2018

Senior Conference and Junior Gathering will take place 18 – 25 August at Sibford School and Leighton Park respectively. We note the themes, too; ‘TBC’ for Junior Gathering 2018 and ‘From Beliefs to Action’ for Senior Conference.

Appointments brought from Management Committee

We have heard that Monika Tomzcak has come to the end of her service as Bookkeeper we thank Monika for the service that she has given to FSSE. We have been unable to find a nomination for this role and as per earlier discussions we understand that it is feasible for the roles of treasurer and bookkeeper to be combined and thank Graham Torr for being willing to serve in this combined new role.

We receive the following names from FSSE Management Committee which met this morning.

Role	Name (ending)	Name (starting)	Status	Term	Appointed	End of service
FSSE Trustee	Tirion Reece-Davies	Peter Slade	Nomination	3	11-Nov-17	AGM 2020
FSSE Trustee	Bryony Rowntree	Bryony Rowntree	Renomination	3	11-Nov-17	AGM 2018
FSSE Trustee	Kathy Gibbs	Kathy Gibbs	Renomination	1	11-Nov-17	AGM 2018
FSSE Trustee	Margaret Lee	Margaret Lee	Renomination	3	11-Nov-17	AGM 2020
FSSE Trustee (young)						
JG Bookings secretary	Trottie Kirwan	Trottie Kirwan	Renomination	3	11-Nov-17	AGM 2020
JG Coordinator #1	Katy Oliver	Katy Oliver	Renomination	2	11-Nov-17	AGM 19

JG Coordinator #2	Andy O'Hanlon (released)	Keith Walton	Nomination	1	11-Nov-17	AGM 2018
JG Planning Coordinator #1	Tassia Butlin	Chris Alton	Nomination	1	11-Nov-17	AGM 2018
JG Planning Coordinator #2	Tavi Austin	Tavi Austin	Renomination	1	11-Nov-17	AGM 2018
JG Planning Coordinator #3	Matt Winkless (released)		Nomination	1		
Safeguarding Officer #1	Bryony Rowntree	Bryony Rowntree	Renomination	3	11-Nov-17	AGM 2020
Safeguarding Officer #2	Keith Walton	Keith Walton	Renomination	2	11-Nov-17	AGM 2019
SC 22+ Overseer and Reserve Coordinator	Huw Still	Huw Still	Renomination	1	11-Nov-12	AGM 2018
SC Administrative Coordinator	Ruth Jesson-Smith	Josh Veitch-Michaelis	Nomination	1	11-Nov-17	AGM 2020
SC Bookings secretary	Katie Ulrick	Katie Ulrick	Renomination	1	11-Nov-17	AGM 2018
SC Coordinator #1	Peter Slade	Rob Johnson	Nomination	3	11-Nov-17	AGM 2020
FSSE Bookkeeper	Monika Tomzacak	No new nomination				
FSSE Publicity		Eleanor Brooks	Nomination	1	11-Nov-17	AGM 2018

We thank all of the people who have come to the end of their service.

Booking form Group

Management committee has asked for AGM to appoint a small group to look at the booking forms for the events. They have suggested that the two bookings secretary's serve and also forward the following nomination.

- Emily Collins

We suggest that this group also work alongside Michael Wood who FSSE trustees have asked to be involved in the production of an online booking system for both events. We are willing to pay a market rate for the development of our online booking forms.

All names being suitable we agree to appoint these names to the roles that they have been nominated to.

We ask the treasurer to update the banking arrangements to make sure that the event coordinators and treasurer are signatories and that the current limits are maintained.

FSSEAGM17-8 Date and venue for FSSE AGM 2018

We hope to meet for the 2018 FSSE AGM on Saturday 17 November at Friends House, Euston (TBC)

FSSEAGM17-9 Any other business

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Closing worship

Oliver Waterhouse
Clerk